Ramapo Indian Hills Regional High School District / 2017-2018
Senior Option II – Student Application

I.   General Information

Name_____

Area Requested (Check One)

❑ On Campus College   ❑ Distance Learning (Online)

❑ Structured Learning Experience (Unpaid Career Internship)

❑ Community Action (Volunteer Local Agencies)

Specific program of study: _____

Place: _____

Days and time: _____

Name of supervisor/sponsor: _____

Duration: ❑ Full Year   ❑ Fall Semester   ❑ Spring Semester

II.   Essay – To be considered for this Senior Option II Program, you must answer the following questions in essay form.

1. Describe the program you wish to pursue and state the specific personal goals you hope to have achieved upon completion of this program.
2. What personal characteristics do you possess that make you believe that this program is appropriate for you?
3. How does this program fit into your future plans?

III.   Personal Information – See Guidance for the following information:

_____ Present GPA

_____ Number of cumulative credits attained by the end of junior year

_____ Number of absences this year

_____ Number of tardies this year

_____   _____
                Signature of Student   Date

I understand that my son/daughter is applying for the Senior Option II Program in senior year.

_____   _____
          Signature of Parent/Guardian   Date

_____   _____
                Signature of Counselor   Date

Option II Programs		
• Prior administrative approval by the Department Supervisor, Principal, and both the District Director of Curriculum, and the District Director of Student Personnel Services must be obtained before enrolling in any Option II Program.		
• Any cost incurred as a result of an Option II Program will be the responsibility of the parent/guardian. The Board of Education will not assume any responsibility for any fees associated with this program.		
On-Campus College Courses	Letter grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Partnership to Provide College Courses** Grade 12 students may enroll in college, technical or business courses for both college and high school credit in **courses not offered** at the high school. All fees for college credits and any necessary transportation arrangements are the responsibility of the student and his/her family.
Distance Learning Programs	Letter grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Online Courses** An option for earning course credit via online courses from an accredited college/university. Grade 12 students may receive credit in courses approved by department supervisors in **courses not offered** at the high school.
Structured Learning Experiences	Pass (P) or Fail (F) grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Workplace Training, Apprenticeships, Internships** Grade 12 students may earn up to 5 credits through an approved structured learning experience in an area of career interest. To be eligible for a structured learning experience the student must be on track for meeting graduation requirements. In addition to the timelines below, students are required to maintain and submit a portfolio/journal in order to demonstrate that they have met the goals and objectives of the experience.
Community Action Program	Pass (P) or Fail (F) grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Community Service** Students may volunteer (without any monetary compensation) **outside** of their scheduled day in elementary schools, pre-school programs, health/safety related fields, or the community and receive credit. For every 27.5 hours of service, students will earn one credit. A maximum of 5 credits will be applied to graduation requirements.

All of the above programs should follow the respective timelines below (Full-Year, Fall Semester, and Spring Semester). These documents should be submitted to your Guidance Counselor.

Full Year	Fall Semester	Spring Semester
Mid Year – 1st Monday of Feb. (Student Experience Summary)	**Mid Semester** – Last Monday of October	**Mid Semester** – 3rd Monday of March
Final Year – 1st Monday of June (Student Experience Summary)	**Final Semester** – 2nd Monday of Dec. (Student Experience Summary)	**Final Semester** – 1st Monday of June (Student Experience Summary)

Ramapo Indian Hills Regional High School District / 2017-2018
REQUEST OPTION II PROGRAM – On Campus College Courses and Distance Learning Programs

Request for an Option II Program must be obtained by June 1 (*Fall Semester*) and by December 10 (*Spring Semester*)

Date of Application _____ Grade _____ Counselor _____

Name_____
     (Please print)   Last Name   First Name

OPTION II PROGRAMS
• Prior administrative approval by the Department Supervisor, Principal, and both the District Director of Curriculum and the District Director of Student Personnel Services must be obtained before enrolling in any Option II Program.
• Any costs incurred as a result of an Option II Program will be the responsibility of the parent/guardian. The Board of Education will not assume any responsibility for any fees associated with this program.

Option II Program	Grade/Credit	Description
On-Campus College Courses	Letter grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Partnership to Provide College Courses** Grade 12 students may enroll in college, technical or business courses for both college and high school credit in *courses not offered* at the high school. All fees for college credits and any necessary transportation arrangements are the responsibility of the student and his/her family.
Distance Learning Programs	Letter grade awarded. Credits count toward graduation requirements. Not included in GPA.	**Online Courses** An option for earning course credit via online courses from an accredited college/university. Grade 12 students may receive credit in courses approved by department supervisors in *courses not offered* at the high school.
Required information: *Name of Course _____ *Number of credits awarded _____ *Copy of course description and course hours (seat time).		
Criteria for Course Credit: The student must attend and successfully complete the appropriate program requirements in order to receive credit. Credit will be awarded upon verification of attendance and a passing grade indicated by an official transcript from the college/university.		
Please Note: Parents are responsible for the safety, insurance, and conduct of the student while traveling between school, the college/university, and home. Students are covered by the parents' insurance while at the college/university and in transit.		

Parent Signature _____ Date _____

Student Signature _____ Date _____

Approval to Enroll in an Option II Program for Credit:

Department Supervisor Signature _____ Date _____

Principal Signature _____ Date _____

District Director of Curriculum Signature _____ Date _____

District Director of Student Personnel Svcs. Signature _____ Date _____

FOR SCHOOL USE ONLY

To be completed if request is granted and Option II is successfully completed.

Official Transcript received   Date _____   Credit Granted: ❑ Yes   ❑ No

Course Placement _____

Department Supervisor Signature _____ Date _____

Principal Signature _____ Date _____

District Director of Curriculum Signature _____ Date _____

District Director of Student Personnel Svcs. Signature _____Date _____

Revised 12/15/16- cjf